

Select Committee Forward Work Programmes 2018/2019

Corporate Overview Select Committee (Chairman: Ken Gulati, Support Officers: Huma Younis and Joss Butler)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
Each Meeting	Budget Scrutiny	An update on the activity of the Budget Sub-Group to date.	Members appraised of activity and able to influence areas of focus.	Formal report
Each Meeting	Select Committee Forward Work Programmes	A review of proposed scrutiny items by Select Committees	Targeted forward work programmes that minimise duplication of effort and maximise collaboration and value to the Council and Surrey residents.	Formal report
25 January 2019	Revenue & Capital Budget 2019/20	Final budget proposals including risk commentary and outcomes from the five public consultations will be provided to the Committee for scrutiny prior to Cabinet review and Council decision. The Budget Sub-Group will also provide feedback on its review of Directorate proposals.	The Committee will have taken the opportunity to review and comment on the final proposals and the new budget setting process making recommendations to Cabinet as required.	Formal report
	Scrutiny of Orbis Partnership: IT & Digital *NEW*	For the Committee to review the current partnership for value for money and its ability to support transformative change. Scrutiny will begin by focusing on IT & Digital before reviewing other services.	The Committee makes recommendations to the Cabinet concerning the future shape of the organisation, investment and integration levels and confidence in Orbis' ability to enable transformation of the Council's services.	Formal report

	Treasury Management Strategy Statement (TMSS) *NEW*	<p>Treasury risk management at the Council is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice which requires the Authority to approve a treasury management strategy statement (TMSS) before the start of each financial year.</p> <p>The 2017 Code allows local authorities to delegate approval of the TMSS to a subcommittee. It is therefore necessary to allocate the scrutiny function to another committee, i.e. the Corporate Overview Select Committee.</p> <p>This item will provide training on the TMSS and allow for the Committee to scrutinise the strategy prior to consideration by Audit & Governance.</p>	<p>The Committee understand and scrutinise the Treasury Management Strategy and associated activity, ensuring financial resilience of cash flows, borrowing, investments and identified risks before the Audit & Governance Committee is due to review and approve the annual TMSS on 7 February 2019.</p>	Formal Report
Items to be scheduled				
2019	Transformation Programme, Organisational Strategy	<p>Scrutiny of relevant projects:</p> <ul style="list-style-type: none"> • Customer Experience • Finance Transformation • Fees & Charges • Digital • Agile Workforce • Performance Management/MI Insights • Spans of Control • Orbis VfM 	<p>Assurance that the programme is delivering against its stated aims, financial benefits and meeting the outcomes put forward in the business cases and that the strategy supports delivery of the vision outcomes as set out in the Community Vision for Surrey.</p> <p>Ensuring that Select Committees have effectively scrutinised the transformation projects in their remit.</p>	Mixed methods

		Overview of the whole transformation programme including delivery of savings and outcomes for residents		
21 March 2019	Welfare Reform	A report on the impact of Government policy on Surrey and the Council's ongoing work to support residents.	The Committee understands the Surrey context and is assured that adequate preparations have been made to mitigate any negative impacts across Council services.	Formal report

Adults and Lifelong Learning Select Committee (Chairman: Sinead Mooney, Democratic Services Officer: Andy Baird)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
13 February 2018	Transformation: Accommodation with Care & Support	<p>Developing housing options that support better outcomes for those with social care needs within a reduced budget envelope is a key strand of the Council's Transformation Programme</p> <p>The Committee will consider plans to build accommodation with care and support provision to review progress in implementing the scheme and agree how it can conduct ongoing scrutiny of these schemes.</p>	<p>Members will acquire an understanding of the Council's plans to deliver against the Accommodation with Care and Support business case agreed by Cabinet in October 2018 and assess progress made in implementing the business case.</p> <p>The Committee will also come to an agreement on the most effective way for it to scrutinise implementation of the Accommodation with Care and Support Business Case going forward.</p>	Officer report to Committee
13 February 2018	Transformation: Adult Social Care Practice Improvement	<p>Changing the dialogue over the provision of support to those with social care needs to focus on existing assets within their family and community is a key strategy for the Council to manage demand on adult social care.</p> <p>The Committee will consider steps being taken by the Council to embed</p>	<p>Members will acquire an understanding of the Council's plans to deliver against the Adult Social Care Practice Improvement Business case agreed by Cabinet in October 2018 and assess progress made in implementing the business case.</p> <p>The Committee will also come to an agreement on the most effective way for it to scrutinise implementation of the Adult Social Care Practice Improvement Business Case going forward.</p>	Officer Report to Committee

		this new way of working and agree how it can conduct ongoing scrutiny of this area.		
13 February 2018	Transformation: Adult Social Care Market Management	<p>Managing the cost of social care packages commissioned from independent care sector providers is key to plans for addressing financial pressures in Adult Social Care, the Council's biggest single area of expenditure.</p> <p>The Committee will consider how the Council plans to reduce the amount it pays for social care packages and agree how it can conduct ongoing scrutiny of this area.</p>	<p>Members will acquire an understanding of the Council's plans to deliver against the Adult Social Care Market Management Business case agreed by Cabinet in October 2018 and assess progress made in implementing the Business Case.</p> <p>The Committee will also come to an agreement on the most effective way for it to scrutinise implementation of the Adult Social Care Market Management Business Case going forward.</p>	Officer Report to Committee
5 June 2019	Safeguarding Adults	<p>Ensuring the safety of vulnerable adults in Surrey is a key priority for the Council and its partner organisations. The Council has a duty to ensure that it has appropriate arrangements in place to ensure that it protects and safeguards the population.</p> <p>The Committee will examine how the Council and its partners deliver of their responsibilities to safeguard vulnerable adults in Surrey.</p>	<p>The Committee will understand how the Council performs against its duty to safeguard vulnerable residents, how it embeds learning from safeguarding incidents, how officers keep ahead of potential safeguarding challenges and how safeguarding is embedded as part of Council policies and training.</p> <p>Members will also hear from officers regarding the impact of potential new legislation on Deprivation of Liberties Safeguards and options for the Council in responding to this legislation.</p> <p>This item will involve contributions from both the Surrey Safeguarding Adults Board and the Health and Wellbeing Board.</p>	Officer Report to Committee
5 June 2019	Adult Social Care Debt	<p>The Select Committee has identified the reduction of debt owed to the Council for the provision of Adult Social Care services as a key priority for the Council.</p> <p>The Adult Social Care Directorate has introduced new processes to</p>	<p>The Committee will gain an understanding of how the Council manages debt owed to it by residents for the provision of adult social care services and gain an insight into whether new initiatives introduced to expedite debt recovery have been successful.</p>	

		improve how it handles and follows up on debt which the Committee will review alongside information on the Council's current debt position.		
Items to be scheduled				
TBD	Preventing Homelessness	The Committee will consider how public sector organisations in Surrey are working together in order to prevent and alleviate homelessness in response to the requirements of the Homelessness Reduction Act and to ensure that those at risk of homelessness experience better outcomes.	<p>The Committee will develop an understanding of the risk factors that cause homelessness and build a picture of the journey that leads to homelessness for individuals and households. The Committee will then consider these in light of approaches to preventing homelessness that have been implemented across Surrey following introduction of the Homelessness Reduction Bill</p> <p>The Committee will also seek to raise awareness around the issue of homelessness and the damage that it does to individuals, families and communities.</p>	<p>Witness sessions</p> <p>Workshop</p> <p>Site visit (Leatherhead night hospital, Guildford Hostel)</p>
TBD	Implications of the Adult Social Care Green Paper	The Government has committed to publishing a green paper in Autumn 2018 outlining how it proposes to improve care and support for older people and tackle the challenge of an ageing population. The outcomes of the Green Paper could have significant implications for the provision of adult social care impacting on how these services are funded and delivered in the future. This item will look at the implications of the green paper on the delivery of adult social care services in Surrey.	For the Committee to understand the impacts of the Green Paper on the delivery of adult social care services in Surrey and steps that the Council intends to take in order to respond to the proposals outlined within the Green Paper.	Workshop/ informal learning session
Task and Finish Groups				
TBD	Libraries Strategy	The Council is planning to undertake a comprehensive review of its library strategy over the coming months to consider how they can support a wider range of culture and learning opportunities for residents.	The Committee will contribute to the production of the Library Strategy while it is being developed to understand the options being considered and ensuring that the expertise of Members are engaged in producing the strategy. The Committee will aim to ensure that its views are incorporated into the strategy as it is being developed but may make recommendations to officers regarding the implementation of the strategy.	

		The Committee will consider how Surrey's library network will look in the future and support SCC in understanding how these community assets can deliver the right skills and learning opportunities.	
TBD	All-Age Learning Strategy	Item to be scoped.	

Children and Education Select Committee (Chairman: Kay Hammond, Democratic Services Officer: Richard Plummer)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
6 March 2019	Educational Attainment of Children with Multiple Disadvantages	To explain the causes for current lower educational attainment for disadvantaged children and impacts that this can have on wider wellbeing.	To have assessed the educational attainment for disadvantaged children as a means of identifying potential underlying issues for disadvantaged children and suggest methods to alleviate these.	Formal report
6 March 2019	SEND Transformation	To assess the plans for transformation in Surrey's Special Educational Needs and Disabilities services and to look at the improvement of SEND services based on the points raised in the response to the Written Statement of Action	To have assured itself that the transformation of SEND services addresses the key points of concern raised, assured itself that the transformation can deliver required services in the face of increasing demand, sought the views of family representative groups, and it has worked to achieve the best outcomes possible for children and young people with SEND.	Formal report
6 March 2019	Children's Services Performance Monitoring	To receive a quarterly update of key performance measures, and highlight areas of sustained downwards trend with a narrative of the service's response.	To have assessed the trend of performance in Children's Services, assured itself that the service is improving sufficiently and at the expected pace.	Formal report
26 June 2019	Early Help/Family Resilience Transformation	To identify key areas of improvement needed in the current early help offer, and whether the proposed transformed offer will alleviate these areas.	To have assessed the transformation of EH and determine whether the redesigned offer will be able to effectively target children before they enter statutory services and provide effective support and to alleviate	Formal report

			key areas of improvement identified in the Ofsted inspection of Children's Services (2018).	
26 June 2019	Children's Service Performance Improvement *New*	To continue to review the Children's Improvement Plan designed by the Children, Families and Learning Directorate, identify performance trends and determine the effectiveness of the Improvement Plan in improving Performance across the Directorate.	To have assessed the capability of the Improvement Plan to have continued to resolve the identified performance issues and assured itself that the plan is working to improve services at a good rate.	Formal Report
26 June 2019	Impact of the change to Schools Led System *Updated*	The Council has fundamentally changed how it works with schools and progressed towards a schools led arrangement in delivery and improvement. It is important to understand the impact that this has had on schools and their performance.	To have monitored the progression towards a schools led arrangement and the impact that this has had upon the Council and schools. To have taken into consideration the views of the service and schools on these changes, the risks that this could entail in future and understand the impacts of any potential future changes.	Mid 2019
5 September 2019	Children's Services Performance Monitoring	To receive a quarterly update of key performance measures, and highlight areas of sustained downwards trend with a narrative of the service's response.	To have assessed the trend of performance in Children's Services, assured itself that the service is improving sufficiently and at the expected pace.	Formal report
Future items in Development				
TBD	Children and Adolescent Mental Health Services *NEW*	TBD	TBD	
Task Groups				
March 2019	Out of County Placements Task and Finish Group	To identify the prevalence of out of county placements, whether there are "in house" options and the	That the Committee understands current levels of provision available for Children's placements, why they	Membership: Chris Botten Chris Townsend

		<p>potential to increase the numbers of placements that are kept within Surrey.</p>	<p>are currently provided as they are, and to suggest options for how to deliver these differently in future.</p>	<p>Victoria Young Lesley Steeds</p>
	<p>Learning Disabilities and Transition Task and Finish Group</p>	<p>To scrutinise how the council plans care and support for young people with complex needs as they transition into adulthood, and how future demand will be met.</p>	<p>The review will seek to make recommendations in respect to improving the experience of young people and their families/carers, and to optimise public value for the benefit of the council and Surrey residents.</p>	<p>TBC</p>

Highways and Growth Select Committee (Chairman: Bob Gardner, Democratic Services Officer: Richard Plummer)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
28 February 2019	<p>Surrey Asset and Place Strategy</p> <p>*REVISED FROM INVESTMENT STRATEGY*</p>	<p>The Council is developing an Asset and Place Strategy to fundamentally change how it plans to deliver returns on its investment portfolio. The Committee will review the strategy and ensure that it will successfully deliver on the proposed future vision.</p>	<p>To understand the vision for the Asset and Place Strategy; to have monitored how this plan will attempt to deal with identified challenges and assured itself that it can sufficiently overcome challenges to future investment; and to develop a benchmark to compare the returns on the council's investments.</p>	<p>Formal Report</p>
28 February 2019	Transport for the South East (TfSE) Strategy	<p>To review the Strategy for TfSE and ascertain the effects that this will have upon Surrey's infrastructure.</p>	<p>To understand the impact that the TfSE Strategy will have upon current infrastructure, determine the impact will for Surrey and make suggestions as to how the strategy can further benefit partners upon the start of its full operation in 2019.</p>	<p>Stakeholder Engagement with TfSE/ Formal Report</p>
Mid 2019	Local Enterprise Partnerships (LEPs)	<p>To undertake scrutiny of the output and impact of the two LEPs that cover Surrey and identify any gaps in provision and better ways of working.</p>	<p>To understand the work underpinning investment in Surrey's economy and investigate the impact of LEP spending in the county.</p>	<p>Stakeholder Engagement with LEPs /Formal report</p>
Mid 2019	Place and partnerships	<p>The Council has entered into numerous partnerships across its many functions. The Committee will</p>	<p>Review the Council's partnerships with other organisations, how they are developed and what they deliver for residents.</p>	<p>Formal report</p>

		review the approach taken and impact of these partnerships.		
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Health, Integration and Commissioning Select Committee (Chairman: Zully Grant-Duff, Democratic Services Officer: Andrew Baird)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
8 March 2019	South East Coast Ambulance Service (SECAmb) Performance Review	The purpose of this item is to assess how SECAmb is delivering against its Improvement Plan following the CQC rating of 'Inadequate' received by the Trust in October 2017. The Committee will also consider challenges experienced by the Trust in delivering against national response time targets and find out how SECAmb are mitigating these.	The Committee will seek to understand the main challenges facing SECAmb and how these impact on patients' experience of ambulatory care in Surrey. Members will consider the role of the Trust within the wider healthcare system in Surrey to understand how SECAmb's commissioners and its partners are supporting the Trust's improvement journey. The Committee will also come to a view on how it can best scrutinise SECAmb going forward to support the Trust in delivering against its Improvement Plan.	Officer report to Committee
8 March 2019	Substance Misuse Contract	In July 2018, Surrey County Council implemented changes to its Substance Misuse Services following a review of these services. Following engagement with service users, stakeholders and clinicians the Council has removed inpatient detox beds replacing these with enhanced provision in the community.	The Committee will consider how the new model of service provision is supporting those with Substance Misuse problems in Surrey.	Officer report to Committee
TBD	Mental Health	The purpose of this item is to review delivery against the Joint Health and Wellbeing Strategy's Priority to improve emotional wellbeing and	The Committee will assess efforts to embed parity of esteem between the treatment of physical and mental health conditions in Surrey through the implementation of Sustainability and Transformation Partnerships in	Task Group

		<p>mental health. This includes considering steps being taken to prevent poor mental health and to promote a culture of openness about mental health conditions. The Committee will also look at current and future provision of mental health services in Surrey.</p>	<p>Surrey. Members will also look at how emotional wellbeing is incorporated within STP plans how they will help to build resilience against mental health conditions among Surrey residents.</p>	
Ongoing	South West London and Surrey Joint Health Overview and Scrutiny – Improving Healthcare together 2020 - 2030	<p>In June 2017, Improving Healthcare Together 2020 - 2030 was launched, a programme led by Merton, Sutton and Surrey Downs CCGs to review the delivery of acute services at Epsom and St Helier University Hospitals NHS Trust (ESTH). ESTH serves patients from across Merton, Sutton and Surrey and so the Health, Integration and Commissioning Select Committee joined colleagues from the London Borough of Merton and the London Borough of Sutton to review the Improving Healthcare Together Programme as it progresses.</p>	<p>A Sub-Committee of the South West London and Surrey Joint Health Overview and Scrutiny Committee has been established to scrutinise the Improving Healthcare Together 2020 – 2030 Programme as it develops.</p>	Joint Health Overview and Scrutiny Committee
Task and Finish Groups				
December 2018 - March 2019	Mental Health	<p>The purpose of this item is to review delivery against the Joint Health and Wellbeing Strategy's Priority to improve emotional wellbeing and mental health. This includes considering steps being taken to prevent poor mental health and to promote a culture of openness about mental health conditions. The Committee will also look at current</p>	<p>The Committee will assess efforts to embed parity of esteem between the treatment of physical and mental health conditions in Surrey through the implementation of Sustainability and Transformation Partnerships in Surrey. Members will also look at how emotional wellbeing is incorporated within STP plans how they will help to build resilience against mental health conditions among Surrey residents.</p>	

		and future provision of mental health services in Surrey.	
December 2018 – March 2019	Surrey Ten Year Strategic Plan	<p>Building on work by Surrey County Council and its partners in creating a 'Vision for Surrey in 2030', the Ten Year Strategic Plan will establish a common set of priorities for the entirety of the health and care system in Surrey. These priorities will be informed by the outcomes of a ten week intelligence-gathering exercise which will identify those areas that have the most significant impact on population health in the County. The Strategic Plan will set out long-term priorities taking account of the wider determinants of health and wellbeing to understand their impact on demand and system finances.</p>	<p>To support system leaders in shaping the priorities underpinning Surrey's Ten Year Strategic Plan that will improve outcomes for residents as well as ensuring contributing to the development of an outcomes framework to judge performance against priorities that promotes collective ownership across the health and care system in Surrey.</p>

Environment Select Committee (Chairman: Rachael I Lake, Democratic Services Officer: Huma Younis)

Date of Meeting	Scrutiny Topic	Description	Outcome	Method
22 February 2019 <i>(moved from 5 December 2018)</i>	Countryside Estate Strategy	To review the Countryside Estate Strategy, following public engagement activity and the convening of a Countryside Estate Strategy MRG.	To review and scrutinise the Countryside Estate Strategy and receive feedback from the Countryside Estate Strategy MRG, making recommendations to Cabinet as necessary.	Formal report

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